



Republic of the Philippines  
Province of Laguna  
Municipality of Santa Cruz



SANGGUNIAN BAYAN OFFICE

EXCERPS FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIAN BAYAN OF SANTA CRUZ, LAGUNA HELD ON AUGUST 11, 2025, MONDAY, 9:27 IN THE MORNING AT THE BATASANG BAYAN, ESCOLAPIA BUILDING, SANTA CRUZ, LAGUNA.

PRESENT:

Honorable LAARNI A. MALIBIRAN

Honorable Ambiel John C. Panganiban  
Honorable Lea A. Almarvez  
Honorable Jericho V. Asinas  
Honorable Roselon F. Pamatmat  
Honorable Esmeraldo C. De Las Armas, Jr.  
Honorable Rizaldy N. Kalaw  
Honorable Louie C. De Leon  
Honorable Mark Anthony M. Juangco

VICE-MAYOR

Presiding Officer

Councilor

Councilor

Councilor

Councilor

Councilor

Councilor

Councilor

Councilor

Councilor/ President – SK Federation

ABSENT:

Honorable Norman T. Tolentino  
Honorable Laura P. Obligacion

Councilor

Councilor/ABC Federation President

RESOLUTION NO. 257- S2025

A RESOLUTION AUTHORIZING THE REALIGNMENT OF FUNDS FROM THE PERSONAL SERVICES – SALARY ITEM FOR LOCAL LEGISLATIVE STAFF OFFICER IV (SG-19) VACANT POSITION TO FUND TWO VACANT POSITIONS AND THE PAG-IBIG CONTRIBUTIONS OF PERSONNEL IN THE OFFICE OF THE SANGGUNIAN BAYAN FOR THE MONTH OF OCTOBER - DECEMBER 2025, AND ENACTING THE CORRESPONDING APPROPRIATION ORDINANCE.

SPONSOR: HON. RIZALDY N. KALAW

**WHEREAS**, the Local Legislative Staff Officer IV (Salary Grade 19) position has remained vacant from March to December 2025, resulting in a balance of Four Hundred Ninety-Eight Thousand Nine Hundred Thirty Pesos (P498,930.00) in salary allocation under the Personal Services of the Office of the Sangguniang Bayan;

**WHEREAS**, the Office of the Sangguniang Bayan intends to utilize the said balance to fund the following:

- The salary of Local Legislative Staff Officer I (SG-11) in the amount of P95,045.55;
- The salary of Computer Operator (SG-9) in the amount of P75,589.71; and
- The Pag-IBIG Contributions of all personnel in the amount of P56,000.00 for the remaining months of Calendar Year 2025;

**WHEREAS**, such realignment is necessary to optimize the use of available funds, support the staffing needs, and fulfill the statutory obligations on employee welfare;

**NOW THEREFORE**, on motion of Hon. Rizaldy N. Kalaw (Chairman of Committee on Finance, Budget and Appropriation), duly seconded by Hon. Ambiel John C. Panganiban and Hon. Lea A. Almarvez and with the approval of the members of the Sangguniang Bayan, it was,

APPROPRIATION ORDINANCE NO. 008- S2025

AN ORDINANCE AUTHORIZING THE REALIGNMENT OF FUNDS FROM THE PERSONAL SERVICES – SALARY ITEM FOR LOCAL LEGISLATIVE STAFF OFFICER IV (SG-19) VACANT POSITION TO FUND TWO VACANT POSITIONS AND THE PAG-IBIG CONTRIBUTIONS OF PERSONNEL IN THE OFFICE OF THE SANGGUNIAN BAYAN FOR THE MONTH OF OCTOBER - DECEMBER 2025.

Be it ordained by the Sangguniang Bayan of Santa Cruz, Laguna in session assembled, that:

**SECTION 1. Realignment of Funds.** – The amount of P498,930.00 from the Personal Services – Salary allocation for the vacant Local Legislative Staff Officer IV (SG-19) position covering March to December 2025 is hereby realigned.

**SECTION 2. Utilization of Funds.** – The realigned amount shall be used to fund the following:

Local Legislative Staff Officer I (SG-11) – P95,045.55  
Computer Operator (SG-9) – P75,589.71  
Pag-IBIG Contributions (All Personnel) – P56,000.00

**SECTION 3. Funding Source.** – The amount shall be charged against the savings from the Personal Services – Salary allocation of the Local Legislative Staff Officer IV (SG-19) position for the period March to December 2025.

**SECTION 4. Effectivity.** – This Ordinance shall take effect immediately upon its approval.

HON. ROSELON F. PAMATMAT  
Councilor

HON. JERICO V. ASINAS  
Councilor

HON. LEA A. ALMARVEZ  
Councilor

HON. AMBIEL JOHN C. PANGANIBAN  
Councilor

HON. ESMERALDO C. DELAS ARMAS, JR.  
Councilor

HON. RIZALDY N. KALAW  
Councilor

HON. LOUIE C. DE LEON  
Councilor

HON. MARK ANTHONY M. JUANGCO  
SK Federation President





Republic of the Philippines  
Province of Laguna  
Municipality of Santa Cruz



**SANGGUNILANG BAYAN OFFICE**

Continuation of Resolution No. 257-S2025 / Appropriation Ordinance No. 008-S2025

-02-

**RESOLVED FINALLY**, that copies of this resolution with Appropriation Ordinance be furnished to the the Sangguniang Panlalawigan, Hon. Mayor Joseph Kris Benjamin B. Agarao, the Municipal Administrator, the Municipal Budget Officer, the Municipal Accountant, the Municipal Treasurer, the Municipal Planning and Development Coordinator, the Human Resource Management Officer, and the Commission on Audit for their appropriate information and necessary action.

**APPROVED**, this 11th day of August, 2025, at the Sangguniang Bayan Session Hall, Santa Cruz, Laguna.

I HEREBY CERTIFY to the correctness of the above – quoted resolution / ordinance.

**AMYCAR O. SANTOS**  
Acting Secretary to the Sangguniang Bayan

**HON. AMBIEL JOHN C. PANGANIBAN**  
Councilor

**HON. LEA A. ALMARVEZ**  
Councilor

**HON. JERICHO V. ASINAS**  
Councilor

**HON. ROSELON F. PAMATMAT**  
Councilor

**HON. ESMERALDO C. DE LAS ARMAS, JR.**  
Councilor

**HON. RIZALDY N. KALAW**  
Councilor

**HON. LOUIE C. DE LEON**  
Councilor

**HON. MARK ANTHONY M. JUANGCO**  
SK – Federation President

ATTESTED :

**HON. LAARNI A. MALIBIRAN**  
Municipal Vice-Mayor  
Presiding Officer

APPROVED:

**HON. JOSEPH KRIS BENJAMIN B. AGARAO**  
Municipal Mayor